

Publication of third party materials policy

The purpose of this policy is to set out the basis on which the CLA may choose to publish details of third party publications or other resources to its membership. CLA members and third parties regularly publish materials and/or organise events which may be of interest to CLA members or the wider sector and this policy sets out the CLA's approach to requests to publicise such materials.

Policy

1. Requests for materials to be published should be sent to the Carol Tobin (admin@charitylawassociation.org.uk), who will forward them to the Chair of the CLA.
2. When considering requests for publication of materials, the relevant considerations will usually be:
 - Whether the materials would be of relevance to members;
 - Any charge to members and/or the CLA weighed against any likely benefit;
 - Whether publication would be likely to further the purposes of the CLA; and
 - That publication would not create a reputational or other risk to the CLA.
3. Decisions on publication may be made by the Chair who may (subject to paragraph 4 below) authorise publication and shall notify the Executive Committee of his or her decision. The Chair may consult the Executive Committee at any time before making a decision and must consult the Executive Committee (either by email or at a meeting) if:
 - it appears to him or her from considering the request that the relevant considerations in paragraph 2 may need reviewing; and/or
 - the materials are connected to a member of the Executive Committee or a firm, chambers or institution with which any Executive Committee member is associated.
4. Where materials are linked directly or indirectly to a member of the Executive Committee or their firm, chambers or institution, the Executive Committee member must declare their interest and may not take part in the decision whether or how to publish that material.
5. Where the CLA decides to publish any third party materials, it may decide to do so:
 - by adding the details to the CLA website,
 - by email; and/or
 - by such other means as the Chair or the Executive Committee (as above), at their absolute discretion, may think fit.
6. Any publication of the materials shall NOT constitute any endorsement by the CLA, or the Executive Committee, of those materials, nor does it constitute any guarantee of the materials' accuracy or fitness for purpose.

7. Whilst the CLA will aim to consider all requests to publish materials to its members, it does not pro-actively seek materials to publish and therefore the publication of some materials is in no way a judgment on others which are not published.
8. Where materials are published on the CLA website, they may be removed at any time on the decision of Chair, who shall notify the Executive Committee of any decision to do so.
9. Decisions on publication, or removal of any published material from the CLA website or other CLA materials, are at the absolute discretion of the CLA, acting by its Executive Committee or, as the case may be, the Chair.

Policy adopted on.....2017